

# COUNCIL MEETING MINUTES FOR City of Sargeant

## I. MEETING DETAILS

Mayor: Roger Nelson  
Clerk : Vacant

Date: 11/12/24  
Time: 7:00 PM

Location: Sargeant Community Center  
Street Address: 105 Chestnut Ave  
City: Sargeant  
State: MN Zip: 55973

## II. ATTENDANCE

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky*	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk		<input type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		<b>1</b>

Tom was late in getting to the meeting

## III. CALL TO ORDER

- 1) Pledge of Allegiance

## IV. Reports

- 1) Treasurer Report
  - (a) Monthly report signed
  - (b) Motion to accept Treasurer report – Dan Zeller  
2<sup>nd</sup> motion – Jeremy Jorgenson  
Vote 3 - 0 Motion carried and passed

- 2) Water and sewer Report

October  
2025 Project Fix  
Water - Deverter for flushing  
Sewer - straighten Discharge gate valve pipe with work pit.  
Work pit for tile sample pit  
Water



10-3-24

Talk with MHD via they called, they are questioning number of Lead and Copper Sample site (5) and the number of times sampled (was 4 times per year, 2024 2 times per year.) They will be making a new plan.

10-12-24

Install new chlorine pump hose  
Flush Hydrants

10-22-24

Samples Quarterly Bacteria and Fulorida

10-24-24

Lead Service Line paperwork

10-25-24

Pick up Service Line lead and Copper samples

10-26-24

Mail Samples

Sewer

10-4-24

Start Discharge

10-8-24

Sample for Discharge

10-10-24

Sample for Discharge

Sample for Tile

10-12-24

Stop Discharge

10-20-24

DMR complete

10-31-24

Pre Discharge Samples

Thank you

## **V. OLD BUSINESS**

1. ISG working on mapping utilities in town.

- There are some discrepancies between water asset report and actual assets
- ISG to follow up with Brandon to finalize locations
- Repair of the existing water tank might be the best option

2. Discuss needs for water system.

- Sewer system needs to be examined via camera
- This is a requirement every 3 – 5 years for insurance



- Reviewed water and sewer income vs. costs for the past 4 years to determine feasibility of billing
- Well maintenance needs to be done every 10 years
- Well inside the pumphouse hasn't had maintenance in 15+ years
- Well outside the pumphouse hasn't had maintenance on 10+ years
- Estimated cost is around \$10,000

3. ISG working on grant to remove ash trees from City.

- Roger to provide a map to ISG for location of Ash trees to be removed
- MNDNR scheduled to release grants mid-October

4. City ordinance on noise and chickens.

- City attorney emailed a reply to proposed changes
- Penalties were added to the amendment
- Roger will contact the city attorney to finalize the final version of the animal ordinance
- Roger will review the noise ordinance
- Aiming to have finalized copies of both ordinances to vote on at November meeting

5. Open City Clerk position

- SE MN Sub-district of League of MN Cities sent an email looking for candidates
- Roger to review the LMC Handbook to review the official hiring process

6. Mower County Cannabis ordinance

- Ordinance pertains to the commercial business of growing/processing cannabis
- The county hopes to have the ordinance adopted in November
- The city can use the county ordinance or create our own
- Review of the county ordinance is needed

7. Pay bills.

- No bills were available for payment

8. Turn over keys.

Keys to Eric Milburn

9. Next meeting will be Tuesday, November 12, 2024, at 7:00 pm at the Community Center.

Motion made to adjourn meeting: Jeremy Jorgenson

2nd motion: Dan Zeller

Motion carried: 3 - 0

## VI. NEW BUSINESS

1. ISG working on mapping utilities in town.

- ISG would prefer if the city can mark utilities to make an updated map for the city
- Brandon suggested having citizens help mark utilities on their property
- Suggestion was made to possibly divide the city in half or quadrants and mark utilities

2. Discuss needs for water system.

- Roger met w/ a contractor and ISG Engineering to investigate repairing the current water tank
- Contractor stated that the pumphouse roof would need to be removed to do the repair work

- Contractor estimated that it would be 100s of thousands of dollars to do
  - Continue to look for viable solutions for the water tank
  - Brandon did bring up a couple items for repair projects for 2025 (please see Appendix A)
  - Bustad could probably make the requested repairs in less than a day
3. ISG working on grant to remove ash trees from City.
- ISG stated that the city was approved for ash tree removal grant
  - ISG stated that they need the city's official approval to move forward on the grant
  - Roger to follow up with ISG to figure out next steps
4. City ordinances on noise and animals.
- The city attorney is tied up with election resulting and couldn't review ordinances
  - Roger to edit and print copies of the ordinances for review
5. City clerk position
- SE MN chapter of League of MN Cities suggested advertising on Facebook and Craig's List
  - City could also use a fee-based service to fill the part time position
6. Mower County holding hearings about cannabis sales ordinance.
- It would be cheaper and quicker to adopt the county's ordinance as ours too
  - The city would issue a new ordinance and reference the county ordinance
7. A company from Oklahoma wants to buy property north of Nutrien Ag.
- Only real estate interests
  - Nature of interested business isn't known
  - City doesn't have water and sewer currently running to the property – farmland
  - A real estate form has been submitted to a few real estate agencies that have inquired about it
8. Special meeting to audit Sargeant election results.
- New state law requires ballots to be canvassed within 10 days of election
  - Deadline would be Friday, 11/15
  - The ballots will be available on Thursday, 11/14
  - Meeting to be held at the community center at 7PM, 11/14
9. Pay bills.
10. Turn over keys.
- Dan Zeller took the keys until the next meeting
11. Next meeting December 10, 2024.
12. Adjourn.
- Motion made to adjourn meeting: Jeremy Jorgenson  
 2nd motion: Dan Zeller  
 Motion carried: 4 - 0

## VIII. PUBLIC COMMENT

## IX. ADJOURNMENT

Next meeting will be on Tuesday, December 10, 2024 at 7 PM at the Community Center

Minutes submitted by: Eric Milburn