

COUNCIL MEETING MINUTES FOR City of Sargeant

I. MEETING DETAILS

Mayor: Roger Nelson
Clerk Jennifer Winsky

Date: 04.09.2024
Time: 7:00 PM

Location: Sargeant Community Center
Street Address: 105 Chestnut Ave
City: Sargeant
State: MN Zip: 55973

II. ATTENDANCE PREVIOUS MONTH

Position	Name	Present
Mayor	Roger Nelson	<input checked="" type="checkbox"/>
Council Member	Jeremy Jorgenson	<input checked="" type="checkbox"/>
Council Member	Tom Winsky	<input checked="" type="checkbox"/>
Council Member	Dan Zeller	<input checked="" type="checkbox"/>
Council Member	Eric Milburn	<input checked="" type="checkbox"/>
City Treasurer	Diane Linbo	<input checked="" type="checkbox"/>
City Clerk	Jennie Winsky	<input checked="" type="checkbox"/>
City Water & Sewer	Brandon Klocke	<input checked="" type="checkbox"/>
Citizens		

III. CALL TO ORDER

- 1) Pledge of Allegiance
- 2) Called to order by Roger Nelson
- 3) Reading of previous meeting minutes – council read them selves
- 4) Motion made to accept Meeting Minutes Old Business (march) –Dan Zeller Choose an item.
 - (a) Motion 2nd by Tom Winsky
 - (b) Vote 4 – 0 Motion carried and passed

IV. OLD BUSINESS

- 1) Update on asset management plan
 - a. switching formulas sounds like an easy switch over going to RACKS. And will have to keep it up to date annually.
 - b. Roger Nelson talked to them Jan. 9th 2024 has to call back on the 10th 2024, to go through corrections, and send back to MN Rural Water. MN Rural water Special meeting for funding is from around here Lance set meeting up for Jan. 23rd and alternate date is Jan. 30th @ 7pm
Motion made - Tom Winsky
 - b. 2nd motion by- Dan Zeller
 - c. Vote 4-0 motion carried and passed
 - d. Eric Milburn asked for copy of standards waying we have to do all of this water project. And if it is a want or a need.

e. Get all citizens to a meeting to let them all know about water plan.

Had a motion to hold special meeting for this need to set date yet

Motion made - Eric Milburn

b. 2nd motion by- Dan Zeller

c. Vote 4-0 motion carried and passed

d. Lady from rates won't be here till April 22nd 2024 Monday to go over AMP. Roger

Nelson is calling and confirm date, council will be able to come and talk to her if they would like.

* e. Look @ KLM scope of work before anything

i. If we can coat tank

ii. cement and wall have to be moved

iii. look through min for water breaks

iv. Isolation valves in and exercised often so all water not lost.

* f. Katie, Lance, and engineers at next meeting April 9th 2024

* g. See what Lance has to say before proceeding with MN Rural Water funding and

permitting

2. Rates Lady will be here on April 22nd, 2024

3. Set up direct deposit for LGA and property taxes money

4. Eric M. will get stuff cleaned up when it gets nice weather outside warmer weather

5. Need gravel on service road to lift station, and call Gene Anderson and get road grader set up for May of 2024

6. get certified letter sent out to Mike and Jade if don't get certified letter then hand deliver

Motion made – Jeremy Jorgenson

b. 2nd motion by- Tom Winsky

c. Vote 4-0 motion carried and passed

7. pay bills in February

Motion made – Jeremy Jorgenson

b. 2nd motion by- Tom Winsky

c. Vote 4-0 motion carried and passed

V. Reports

1. Treasurer Report

Money Market needs at least one transaction every 3 years transfer from General fund to money market \$1.00

December 2023 reports

Motion made – Tom Winsky

b. 2nd motion by- Eric Milburn

c. Vote 4-0 motion carried and passed

February 2024 reports

Motion made – Dan Zeller

b. 2nd motion by- Eric Milburn

c. Vote 4-0 motion carried and passed

2. Water and Sewer

Put info together for home owners for inspection Reports

March

3-9-24

Flush hydrants

3-12-24

Email Katie MDH about coming to the April City meeting.

3-13-24



Drop off Lead Copper Sample bottles and Directions to 5 Dwellings

3-17-24

Pick up Lead Copper Samples from 3 of 5 Dwellings

3-19-24

Pick up Lead Copper Samples from 1 of 5 Dwellings

3-20-24

Set up 4 Lead Copper Samples to be picked up by Minnesota Valley Testing Laboratory on 3-21-22 from 106 Willow Street, from East Door.

3-21-24

Called from MVTL that the bagged box is missing and may have been stolen. Set up reorder of Lead Copper Sample bottles

After work went to check 106 Willow St SW, for samples, samples had been moved into building by someone, I called the Mayor, Roger Nelson know.

Repacked and sent samples FedEx from Rochester.

3-28-24

Pick up and Sent 1 Lead Copper Sample, Last 1 for the Month of March.

SEWER

3-6-24

Checked ponds

3-20-24

Completed DMR report.

3-28-24

Check ponds, Cory from MPCA has moved to a different position.

Water and Sewer Report read and excepted for January 2024

(a) Motion made to accept – Jeremy Jorgenson

(b) 2nd Motion – Tom Winsky

Vote 4-0 motion carried and passed Choose an item.

VI. NEW BUSINESS

Action Items

1. Animal Ordinance – Roger Nelson
 - *Albert Lea is changing theirs
 - *Talked about chickens
 - *Talked about 4 wheelers speed and under age riders
2. Noise Ordinance – Roger Nelson will get copy, go over at April meeting
3. Hazardous Excavation – state guide line
4. City Clerk Replacement – Eric Milburn wil do min. till carol comes starting April meeting
 - *Carol Swensen agreed to do city clerk, but not till done healing.

April 9 2024 Sargeant City council agenda

1. City clerk placement
2. Discuss needs for water system.
3. Minnesota Rural Water funding and permitting.
4. Barbara Burkland from RATES to be here on April 22 around 2PM.



5. Consider raising water rates to help pay for system improvements.
6. Building permit for Randy Swanson (8 ft wind break fence)
7. Send notices to residents who are still in violation of 202
8. Plan to grade and rock roads in April.
9. Replace toilet in women restroom. (leaking)
10. Pay bills
11. Turn over key.
12. Next meeting May 14 2024.
13. Adjourn

VII. OTHER ITEMS

April, 9th, 2024

1. Randy and Carol Swenson permit for wind break from garage to house they will explain plans

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

- 1) Next meeting will be on Tuesday, May, 14th, 2024 at 7PM at the Community Center
- 2) Motion made to adjourn previous month's meeting – Tom Winsky
 - a. 2nd motion - Eric Milburn
 - b. Vote 4 - 0 motion carried and passed

Yours Respectfully, Jennifer Winsky (City Clerk Sargeant)

Submitted by: Jennifer Winsky

Print Name: Jennifer Winsky